

ALL INDIA CHESS FEDERATION
PROCEDURE AND GUIDELINES FOR ELECTION OF
ATHLETES COMMISSION OF AICF

1. Short Title & Definitions:

- (a) This document shall be called the "Election Procedure" and shall govern the conduct of Election of Office Bearers and Members of Athletes Commission of All India Chess Federation.
- (b) Keeping in mind that the athletes are scattered across the globe for training purposes and have very busy schedules, the election will be conducted online by the undersigned, who has been appointed in the Special General Body meeting of the AICF held on 12.09.2024 at Delhi.
- (c) Due note has been taken of the fact that the elections of the EC of AICF held in 2020 were also conducted online.
- (d) In these documents, unless the context otherwise requires:
 - i. 'Affiliates' means the permanent member State/UT associations of AICF who, as on the date of initiation of the election process, are legally entitled to vote in the General Body meeting of AICF;
 - ii. 'AICF' means Name of the Federation i.e. All India Chess Federation;
 - iii. 'clause' and 'sub-clause' mean the clause and sub-clause of this Election Procedure;
 - iv. 'Eligible Sportsperson' shall mean such chess player, whether currently active or retired, who meets the Eligibility Criteria stipulated in Clause 4 hereunder.
 - v. 'Office Bearers and Members' means member of Athletes Commission of All India Chess Federation;
 - vi. 'Post' includes the office of Chairman, Vice Chairman and Members of the Athletes Commission;
 - vii. 'Rule' means the rule of Rules and Regulations of AICF.
 - viii. 'Voter' means the Eligible Sportsperson whose name is included in the Electoral College list finalised and published by the Returning Officer.

2. Office Bearers and Members of Athletes Commission:

- (a) Chairman - 1
- (b) Vice-Chairman - 2 (one male and one female)
- (c) Members - 4 (two male and two female)

3. Manner of Election:

- (a) Office Bearers and Members of Athletes Commission of AICF shall be elected by secret ballot. There shall be no provision for proxy voting.

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- (b) Election shall be held on **26.10.2024 online** using the portal ("Portal") in accordance with the procedure prescribed hereinafter, from amongst the duly authorised representatives of the Affiliates with voting rights.

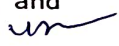
4. Eligibility Criteria for Sports-person:

- (a) Minimum 18 years of age.
(b) The player should have attained the title of grandmaster, women grandmaster, international master, international women master or State champion in men/women in open section at least one time.
(c) No disciplinary proceeding of any sort must be pending against the player by the AICF or the FIDE.

5. Electoral College:

- (a) Each Affiliate shall have the right to authorise two Eligible Sportspersons (one male and one female) for being included in the Electoral College in the form as set out in Form-1. The authorised eligible Sportsperson must belong to the concerned State whose Affiliate sends the authorisation.
(b) Along with the authorisation letter, the necessary documents demonstrating the fulfilment of the Eligibility Criteria shall also be shared.
(c) The documents may be sent by email to the undersigned well-within the time schedule.
(d) Each authorised Eligible Sportsperson shall have one vote at the elections of the Office Bearers and Members of the Athletes Commission.
(e) For the purposes of sub-clauses (1), the name of authorised Eligible Sportsperson shall be authorised by the President or Secretary of the Affiliate. However, in case President/Secretary authorise different persons, the person authorised by the President shall be deemed to be the duly authorised person, irrespective of the date of authorisation.
(f) The Returning Officer will prepare the list of the authorised representatives of Affiliates (Form-2) after verifying their eligibility and thereafter, circulate a copy of the list so prepared to all Affiliates, by display, on the website of AICF.

6. Nomination of Candidates:

- (a) The nomination of a candidate for election as Chairman, Vice-Chairman and Members of Athletes Commission shall be made in prescribed form as set out in Form-3. The nomination paper, in the prescribed form may be sent by email to the undersigned.
(b) Only those persons whose name is included in the Electoral College can contest in the election.
(c) The nomination of a candidate for election as Chairman, Vice-Chairman and Members of Athletes Commission shall be proposed by 1 (one) of the representatives in the Electoral College list, and also seconded by 1 (one) such representative. 

- (d) Each candidate shall be entitled to be nominated by not more than 2 (two) nomination papers.
- (e) Each Nomination Paper shall be delivered either personally, by email or through an authorized representative to the Returning Officer by the prescribed time.
- (f) No person shall be eligible to nominate more than one candidate for the post of Chairman, two candidates for the post of Vice-Chairman and four candidates for the post of Members of Athletes Commission, either as proposer or seconder, and, if he so does, his/her signature on the nomination papers delivered second in point of time to the Returning Officer shall be deemed to be inoperative.
- (g) No person shall be permitted to withdraw his/her name as proposer/seconder, once the nomination paper subscribed by him/her has been delivered to Returning Officer.
- (h) The Returning Officer, in the prescribed time, shall prepare a list of all nominations received by him, post wise, and publish the same in a conspicuous place in the office of the Federation or on website of AICF.

7. Scrutiny of Nominations:

- (a) On the prescribed date and time, the Returning Officer shall scrutinize each nomination paper, one by one, received by him, and determine its validity or otherwise (Form-5).
- (b) After the scrutiny of nominations, each candidate or one of his/her authorised representatives shall have the right to be present and raise any objection in relation to nomination of a candidate for the post for which he/she has filed his/her nomination.
- (c) As soon as may be after the scrutiny of all nomination papers has been completed by him, the Returning Officer shall prepare a list of validly nominated candidates in the prescribed form and the contesting candidates can take a copy from the returning officer.

8. Withdrawal of candidatures:

- (a) Each candidate whose nomination has been found valid on scrutiny shall be entitled to withdraw his/her candidature, during the prescribed period.
- (b) Notice of withdrawal of candidature shall be submitted, either by the candidate himself/herself or by a person duly authorized by him/her in writing, in the form as set out in Form-6. The same may be sent by email.
- (c) Notice of withdrawal of candidature shall be final and shall not be allowed to be cancelled.
- (d) The Returning Officer shall accept the notice of withdrawal, if he is satisfied as to the genuineness of the notice.
- (e) As soon as may be after the prescribed date and time, the Returning Officer shall prepare the final list of contesting candidates, display a copy of the said list in a conspicuous place in the Federation office and on Federation's Website and also furnish a copy of the same to each of the candidates/their authorised representatives, if they so demand. ur

- (f) The names of the contesting candidates shall be arranged, for each post, in alphabetical order according to English alphabets.

9. Uncontested Returns and Contested Elections:

- (a) Where the number of contesting candidates for any post or category of post, is equal to the number of posts to be filled, all such contesting candidates shall be deemed to be duly elected unopposed to those posts, and it shall not be necessary to take a poll for election to such post.
- (b) Where the number of contesting candidates for any post or category of post is more than the number of posts to be filled, a poll shall be taken online using the Portal.

10. Poll:

- (a) The Poll for the posts remaining unfilled shall be done using the Portal. The detailed SOP for casting votes on the Portal shall be shared in due course of time.
- (b) It will be ensured that utmost secrecy is maintained in the voting and the votes cast by each voter are not known to anybody except the voter. The mechanism for voting adopted by the Portal will be such the confidentiality and secrecy is maintained.

11. Counting of Votes:

- (a) The Returning Officer shall take up the counting of votes as soon as may be after the polling for any post is complete on the Portal.
- (b) The Returning Officer shall take up the counting of votes, post-wise and category wise, where applicable.
- (c) The votes validly cast for each of the contesting candidates shall be counted post-wise, and category-wise where applicable, and recorded in the descending order of the votes so cast for each candidate.
- (d) The Returning Officer shall thereafter ascertain the result of counting (Form-8) and, subject to the provisions of the Rules, the candidates who have secured the maximum no. of votes in the said descending order, post-wise and category-wise, where applicable, equal to the no. of seats to be filled for each post or category of posts, where applicable, shall be deemed to have been duly elected to those posts.

12. Declaration of Results:

The names of contesting candidates who shall be deemed to have been elected at the election in accordance with Clause 11 shall be declared as having been duly elected to their respective posts, by the Returning Officer, in the form as set out in Form-9, and the result shall be uploaded on the website of AICF.


MAHESH SHARMA
(Former District & Sessions Judge)
RETURNING OFFICER AICF

Election of Office Bearers and Members of Athletes Commission of All India Chess Federation 2024

FORM-1

Nomination Form for nominating 2 representatives (One Male and One Female) for constitution of Electoral College

Name of State / UT Association of AICF	1. Name of Representative (Male) with Aadhar Number	2. Name of Representative (Female) with Aadhar Number

Signature

Name:

Aadhar Number

Post: President

Seal

Signature

Name:

Aadhar Number

Post: General Secretary

Seal

Date:

**Election of Office Bearers and Members of Athletes
Commission of All India Chess Federation 2024**

FORM-2

List of Electoral College

S.No.	Name of State/ UT Association of AICF	Name(s) of Representatives
1.		1. 2.
2.		1. 2.
3.		1. 2.
4.		1. 2.
5.		1. 2.
6.		1. 2.
7.		1. 2.
8.		1. 2.
9.		1. 2.
10.		1. 2.
11.		1. 2.
12.		1. 2.
13.		1. 2.
14.		1. 2.
15.		1. 2.
16.		1. 2.
17.		1. 2.
18.		1. 2.
19.		1. 2.
20.		1. 2.
21.		1. 2.
22.		1. 2.
23.		1. 2.
24.		1. 2.
25.		1. 2.
26.		1. 2.
27.		1. 2.
28.		1. 2.
29.		1. 2.
30.		1. 2.

**Election of Office Bearers and Members of Athletes
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**FORM-3
NOMINATION FORM**

We nominate Sri/Smt./Ms.

.....
..... (Name & Address), whose name is entered at Sl. No. in the
Electoral College list for the above-mentioned post.

2. Our Particulars are given below:

	Name of the Candidate	Name of the Member State / UT Athletics Association.	Sl. no. in the Electoral College list	Signature
Proposer				
Secunder				

I, the candidate above named, do hereby give my assent to my nomination for the above Post.

Name of the Candidate:

Name of Member State/Union Territory Athletics Association:

Sl. No. in the Electoral College List:

Place:

Date:

Signature:

**Election of Office Bearers and Members of Athletes
Commission of All India Chess Federation 2024**

FORM-4

List of Nominated Candidates

Name of the Post	Name of Candidate & Serial Number in Electoral College List	Name of Proposer	Name of Seconder

Place:

Date:

Returning Officer

**Election of Office Bearers and Members of Athletes
Commission of All India Chess Federation 2024**

FORM-5

List of Validly Nominated Candidates

Name of the Post	Name of Candidate	Name of Voting Unit (State/ UT Association of AICF)	Serial Number in Electoral College List

Place:

Date:

Returning Officer

Election of Office Bearers and Members of Athletes Commission of All India Chess Federation 2024

FORM-6 NOTICE FOR WITHDRAWAL OF CANDIDATURE FOR ELECTIONS AS (POST)

To
The Returning (Election) Officer
All India Chess Federation
Delhi

Sir,

I, the validly nominated candidate, do hereby give my notice of withdrawal of candidature for the above post.

I am submitting the same to the Returning Officer in person.

Name of the Candidate

Name of Voting Unit

Sr. No. in the Electoral College List

Signature: _____

Identified By : _____

**Election of Office Bearers and Members of Athletes
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FORM-7

List of Contesting Candidates

Name of the Post	Name of Candidate	Name of Voting Unit (State/ UT Association of AICF)	Serial Number in Electoral College List

Place:

Date:

Returning Officer

**Election of Office Bearers and Members of Athletes
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FORM-8

Counting of Votes- Result

Name of the Post	Total Rejected Votes	Name of Candidates	Valid Votes Polled
Chairman (1 Post)			
		Etc.	
		Total	
Vice Chairman (2 Posts- 1 Male & 1 Female)			
		Etc.	
		Total	
Member (4 Posts- 2 Male & 2 Female)			
		Etc.	
		Total	

Place:

Date:

Returning Officer

Election of Office Bearers and Members of Athletes Commission of All India Chess Federation 2024

FORM-9 **CERTIFICATE OF ELECTION**

I, who was appointed as the Returning Officer in the Special General Body meeting of the AICF held on 12.09.2024 at Delhi do hereby certify that I have conducted the Elections of the Office Bearers and Members of Athletes Commission of The All India Chess Federation.

I, do hereby further certify that the following Office Bearers and other have been elected on the posts indicated before their names :

1. (Name of post) (Name of the person)

2. .

3. .

4. .

and so on.

Place:

Date:

Returning Officer